



MELAKA
INTERNATIONAL SCHOOL

PROSPECTUS



**Tarikh Ilustrasi: Nov. 2019*

*'Setiap Pelajar, Satu Kisah Kejayaan'
'Every Student A Success Story'*





ABOUT MIS



Operating since 1993, Melaka International School was the brainchild of Allahyarham the late, Dr Mohamed Ishak Syed Ahmed and his wife Mrs Shamsunnisa Ishak. Established with the support of the State Economic Development Corporation and The Melaka Foundation, Melaka International School was modelled on the *British school system* with a vision to create successful individuals who proudly hail from an educational institution in the historic state of Melaka.

MIS accepts students from *the ages of 4 to 18 (Kindergarten, Primary, Secondary and A-Level)*. Licensed by the Ministry of Education of Malaysia, Melaka International School's students and faculty members come from more than 15 countries across the globe.

KINDERGARTEN

PRIMARY

SECONDARY

A-LEVEL



VISION AND MISSION

VISION

**Every Student,
A Success Story**

MISSION

We are committed to give every student the best learning experience to achieve academic excellence and to inspire them to become global leaders in their chosen field.





Late Dr. Mohamed Ishak Syed Ahmad (Ph.D. Naturopathy)

Late Dr. Ishak was trained in Nutrition & Iridology at Escondido, California in 1990 by the late Dr. Bernard Jensen, D.C., Ph.D., Iridology. He was also:

- A member of the Malaysian Medical Association
- A member of the American College of Advancement in Medicine
- The Vice-President of Chess Association, Melaka
- The Chairman of Mind Science Association of Melaka, Malaysia
- The President of The Society for Complimentary Therapies of Malaysia
- Founder of the Malacca College of Science & Management



Shamsunnisa M. A. Abdul Jabbar

- Wife of the the Late Dr. Ishak, a registered and certified optician under Section 32 of the Optical Act 1991 by the Ministry of Health Malaysia.
- She is also Vice President of Malaysian Society for Complementary Medicine (R.Os.NO.1328-09-WKL). She is trained in MOVEMENT & BODY WORKS (Colon Hydro Therapy).
- Was trained in Nutrition & Iridology at Escondida, California in 1990 by the late Dr. Bernard Jensen, D.C., Ph.D., Iridology.





Noor Zaidi B Mohd. Noor

- 29 years of experience in education
- Bachelor of Arts with Honours (English Studies and Education) in University of Kent at Canterbury, UK
- Master of Education (Educational Administration) from International Islamic University Malaysia
- Senior Manager at Sunway Education Group
- CEO & Academic Director at KYS International College Sdn. Bhd.
- Instrumental in the set up of schools and colleges over the last 20 years including Kolej Yayasan UEM (KYUEM) and KYS Business School (KYSB), Melaka.



MANAGEMENT TEAM



Khairul Yanee Bt Yaakub
Head Of Secondary
yanee@mis.edu.my



Shereen Lina a/p Isaac
Head of Primary
shereen@mis.edu.my



Saravanan A/L Sambasibam
Examinations Officer
saravanan.s@mis.edu.my



Noor Azlina Bt Abdullah
Finance & Admin Manager
azlina@mis.edu.my



SHARED VALUES

EXCELLENCE

passionate and driven to achieve our best.

RESPONSIBILITY

self-discipline and take pride in our work.

INTEGRITY

accountable and answerable for our decisions

RESPECT

treat others with kindness, understanding, concern and generosity.

COMPASSION

empathize and support one another

PERSEVERANCE

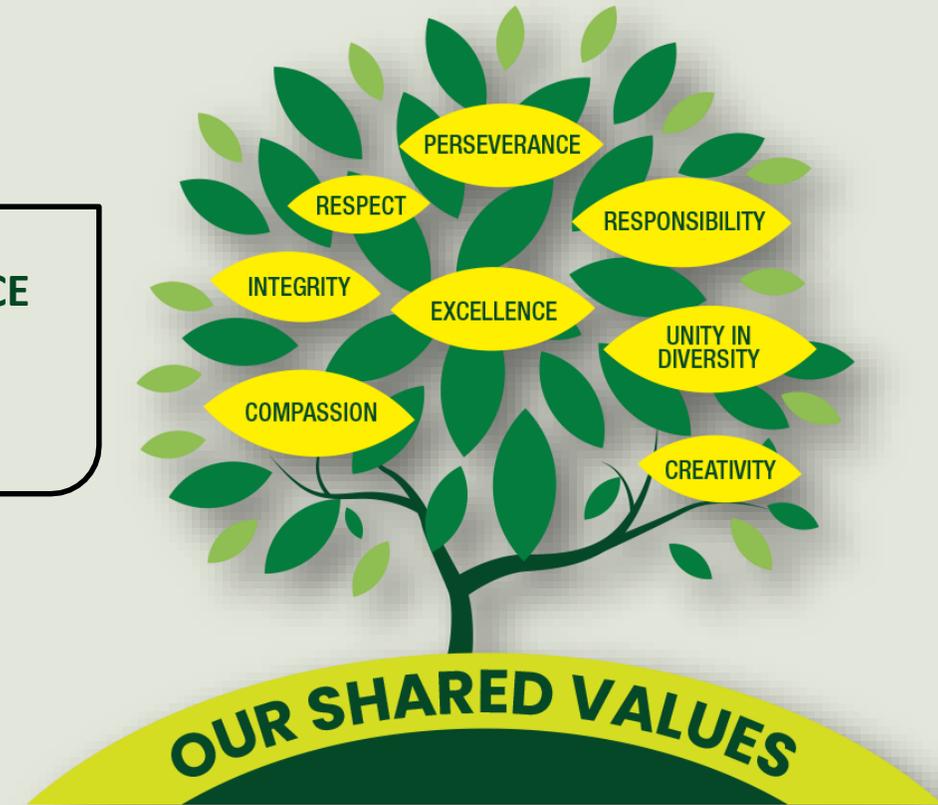
embrace challenges.

CREATIVITY

explore new ideas and see things from various perspectives.

UNITY IN DIVERSITY

appreciate people for who they are and celebrate our differences.



THE CURRICULUM



- We offer a broad and challenging curriculum to our students, from Kindergarten to IGCSE (O-Level) and A-Level. The curriculum is adapted from the Cambridge IGCSE and the A-Level syllabi as they approach public examinations.
- Students normally select between seven to ten subjects, from a wide range for their IGCSE (O-Level) subjects, which they sit for at the end of Year 11.
- The A-Level study programme will also be re-introduced in September 2021
- As from April 1st 2020, MIS has embarked on electronic teaching and learning (eTnL) programme enabling lessons to be delivered fully online. Development is ongoing for a more advanced eTnL for the Term 1 Academic year 2020-2021 September start.



- Using the thematic Early Year syllabus (Cambridge) Pre School focuses on six areas of development: social and emotional, communication, language and literacy, problem solving, reasoning and numeracy, knowledge and understanding of the world, physical development and creative development (which includes Dance, Drama, Music and Art).
- It aims to develop well – balanced young learners through engaging environment that supports children’s curiosity and wonder, that engage children and offer them a wide range of material to work with in purposefully designed learning areas.
- The curriculum is further supported by integrated *phonic programme*.

Mathematics

English

Early Science

Music

Circle Time

Bahasa Malaysia

Physical Education

Information,
Communication &
Technology

Mandarin



In Key Stage 1, students are introduced to a broad, balanced, and enjoyable curriculum which provides a foundation for students to think outside the box, reason critically, and communicate effectively. This prepares students to move to the next level – ***Key Stage 2***.

Students enrolled in Melaka International School's at ***Key Stage 2 and 3*** will be taking a balanced and enjoyable curriculum that will allow knowledge to be applied through hands-on learning strategy and experiential approach. Different aspects of learning and skills are covered through a wide variety of themes.

The Primary years in Melaka International School adopts the highly regarded ***Cambridge Primary, Cambridge Lower Secondary, Cambridge Upper Secondary & Cambridge Advanced Curriculum curriculum***. The syllabus is a comprehensive and creative curriculum with a structured process of learning. By achieving specific learning goals for every subject, students will be making progress consistently.

Primary School covers Key Stage 1 (Year 1 and 2) and Key Stage 2 (Year 3 to 6).

Our Primary School programme is based on the National Curriculum for England, enhanced by the highly regarded Cambridge syllabus and supported by language education in English, Bahasa Malaysia and Mandarin.



PRIMARY SUBJECTS

English

Science

Mathematics

Geography

Mandarin

History

Reading

Physical Education

Malay Language

Art & Design

Global Perspective

Information,
Communication &
Technology

Music

Islamic Studies



The Secondary years in Melaka International School adopts the world-recognized *International General Certificate in Secondary Education (IGCSE) (UK) curriculum, which is the equivalent to Malaysia's SPM.*

The years will be spent learning and absorbing practical knowledge and developing useful and applicable skills through a curriculum that includes career guidance and counselling.

This active approach allow students to discover their passion for learning and understanding in order to make better decisions in life when they graduate.

During this stage, students will focus on a selection of subjects that include the core subjects of Maths, English and Science with electives such as Business Studies, Economics, English Literature, Additional Mathematics, and others. A strong tri-lingual foundation in English, Mandarin, and Malay also represents a pillar of success and each day students will be taught by dedicated teachers with the goal of developing every student's core knowledge, skills, and understanding.

The end of the secondary years culminates in *assessments administered by CAIE (Cambridge Assessment International Education).* Students graduating from Melaka International School can be confident that their transition into pre-university and higher education, both locally and internationally, will be a smooth and rewarding one that will open up opportunities for successful further education and employment in a wide range of careers.



SECONDARY SUBJECTS (KS3-YEAR 7 & 8)

English

Science

Mathematics

Art & Design

Geography

Mandarin

History

Music

Accounting

Physical Education

Malay Language

Islamic Studies

Malaysian History

Business Studies

Global Perspective

Information,
Communication &
Technology



SECONDARY SUBJECTS (KS3-YEAR 9)

English

Mandarin

Mathematics

Art & Design

Geography

Physical Education

History

Music

Accounting

Business Studies

Malay Language

Islamic Studies

Malaysian History

Physics

Biology

Chemistry

Global Perspective

Economics

Information,
Communication &
Technology

SECONDARY SUBJECTS (KS4-YEAR 10 & YEAR 11)

English

Mandarin

Mathematics

Art & Design

Geography

Physical Education

History

Additional
Mathematics

Accounting

Business Studies

Malay Language

Economics

Global Perspective

Physics

Biology

Chemistry

Information,
Communication &
Technology

INTENSIVE ENGLISH PROGRAMME

Intensive English Class will be offered to students who need support in English.

Students will learn the 4 components in English:



This elite internationally sought after academic qualification is for students who desire the best preparation for a university study, like you. It provides both depth and breadth of academic subjects that would allow entry to top universities locally and around the world. The *A-Level* maximizes your intellectual educational experience that eases your transition into successful tertiary education.



A-LEVEL SUBJECTS

Intake	: April & September
Entry Requirements	: SPM / IGCSE / EQUIVALENT: Pass with a minimum of 5 credits including English
Examination	: May / June & October / November
Duration	: 5 Semesters (20 months)

Proposed Subject Combination:

SCIENCES		HUMANITIES & SOCIAL SCIENCES		LEGAL	
9700	Biology	9706	Accounting	9489	History
9701	Chemistry	9609	Business	9084	Law
9702	Physics	9708	Economics	9093	English Language
ELECTIVES					
9709			Mathematics		
9093			English Language		

IELTS™

English for International Opportunity

Melaka International School is an official IELTS Test Centre. Since you will need a high level of English proficiency to successfully complete the programme MIS will provide for you a complimentary International English Language Testing System (IELTS) tuition. This internationally recognised English language qualification is valid for entry to almost all English speaking universities around the world.



IELTS OFF-SITE TESTING AGREEMENT

CONFIDENTIAL

IELTS™

IELTS Off-site Testing Agreement

This is an agreement between the approved IELTS centre:
IDP EDUCATION LTD – JOHOR BAHRU

and the off-site venue:
MELAKA INTERNATIONAL SCHOOL (MIS)

regarding the delivery and administration of the IELTS test at the off-site venue on:
1st JANUARY 2020 – 31st DECEMBER 2020

agreed test fee:
RM 795.00

1 The off-site venue agrees to:

- inform the IELTS Administrator of the name and contact details of the appointed off-site contact person
- provide premises and equipment for the test that meet the requirements of the IELTS Administration Manual
- allow the IELTS Administrator or his/her representative to inspect the examination premises
- ensure that all candidates return their application forms and fees and that these are sent to the IELTS centre by the agreed date
- make necessary arrangements for the security of the IELTS materials while they are on the off-site premises
- inform the IELTS centre in advance of the test date of any changes or events that may affect the delivery of the IELTS test
- provide directions for getting to the off-site venue's exam rooms
- negotiate with the IELTS Administrator the method and amount of payment to the IELTS examination personnel (Supervisor, Examiners, Invigilators) for reasonable travel, overnight and meal expenses (if appropriate)
- explain to the candidates, before the exam day, about the conduct required during the examination and the necessity of arriving in good time with the same ID which was used at the time of application
- provide information about the agreed test fee to the candidates

2 The IELTS centre agrees to:

- arrange an off-site session for a minimum of 20 candidates
- inform the off-site venue by letter, fax or email details of all requirements for the off-site session, including those specified in the IELTS Administrators' Manual
- tell the off-site venue the final date by which the IELTS centre must receive all applications and fees
- provide a suitably qualified and experienced test Supervisor who is thoroughly familiar with the contents of the IELTS Administrators' Manual
- provide the off-site contact person with:
 - the names of the Supervisor, Examiner(s) and Invigilator(s) and the times of their arrival at the off-site venue
 - details of the arrangements for the day, including morning and afternoon timetables
 - a list of candidates' names
- ensure the arrival of the IELTS materials needed to deliver the test in a suitably secure fashion

FORM page 1 of 2

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May 2014

CONFIDENTIAL

IELTS™

IELTS Off-site Testing Agreement

Signature: Shamsunnisa *Date:* 7/1/2020
 (on behalf of the off-site venue)

Name (in capitals): MS SHAMSUNNISA BT M.A. ABDUL JABBAR
 Position: CHIEF EXECUTIVE OFFICER
 Name of institution: MELAKA INTERNATIONAL SCHOOL (MIS)

Signature: W. Haniffa *Date:* 7/1/2020
 (on behalf of the approved IELTS centre:)

Name in capitals: THANESVARI WARDELRAJU
 Position: IELTS TEST ADMINISTRATOR
 Name of institution: IDP EDUCATION LTD – JOHOR BAHRU

To the off-site signatory:
 Please complete and sign two copies of this agreement, keep one copy for your own records and return the other to the relevant person at the IELTS centre.
 No further progress can be made with arrangements for the off-site session at your venue until the IELTS centre has received a signed copy of this agreement.

To the IELTS centre:
 A copy of this agreement must be forwarded to the relevant IELTS test partner.

May 2014



SCHOOL TERMS

TERM ONE

September - December

TERM TWO

January - April

TERM THREE

May - August



ACADEMIC CALENDAR

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Public Holiday
- Holiday in-lieu
- School Holiday
- Parent Teacher Meeting
- Assessment

- Term Break
- Term Starts
- School Events

1. Public Holidays in 2023 are subject to change as the official 2023 public holiday dates will be released by the Malaysian government later in 2022.

2. Assessments and dates for other school events are subject to change at the discretion of the Management.

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



Academic Calendar 2022/2023

Notes:

1 Sept 22	Term 1 Starts
16 Sept 22	Malaysia Day
9 Oct 22	Maulidul Rasul
10 Oct 22	Holiday in-lieu
21 Oct 22	Deepavali TCD
24 Oct 22	Deepavali
25-28 Oct 22	School Holiday (Deepavali)
4 Nov 22	Halloween
14-25 Nov 22	Assessment 1 (For Y6, Y9, Y11)
28 Nov 22	Children's Day
15 Dec 22	Christmas TCD
16 Dec 22	PTM/Term 1 Ends
19-31 Dec 22	Term 1 Break
1 Jan 23	New Year
2 Jan 23	Holiday in-lieu
3 Jan 23	Term 2 Starts
20 Jan 23	CNY TCD
22-23 Jan 23	Chinese New Year (CNY)
24 Jan 23	Holiday in-lieu
25-27 Jan 23	School Holiday (CNY)
14 Feb 23	Internet Safety Day
20 Feb – 3 March 23	Mock IGCSE/ Mid-Year Assessment (Y3-Y10)
18 March 23	Sports Day
23 March 23	Awal Ramadan
15 Apr 23	Historical Melaka
17 Apr 23	World Books Day
20 Apr 23	PTM/Term 2 Ends
21 Apr 23	School Holiday (Eid Fitir)
22-23 Apr 23	Eid Fitir
24 Apr 23	Holiday in-lieu
25 Apr – 5 May 23	Term 2 Break
1 May 23	Labour Day
4 May 23	Wesak Day
8 May 23	Term 3 Starts
16 May 23	Eid Fitir TCD/ Teacher's Day
5 June 23	Agong's Birthday
28 June 23	Eid Adha
29 June 23	School Holiday(Eid Adha)
3-14 July 23	Year-End Assessment (Y3-Y10)
19 July 23	Awal Muharram
26 July 23	Concert Day
28 July 23	PTM/Awards Day/Term 3 ends
4 Sept 23	Term 1 2022/2023 starts

SCHOOL HOURS (MONDAY TO FRIDAY)

Kindergarten : 8.00a.m. - 1.00p.m.

Year 1 & Year 2 : 8.00a.m - 2.15p.m

Year 3 to Year 11 : 8.00a.m - 3.00p.m

MONDAYS

Co-Curricular Activities

3.05p.m. to 4.20 p.m.

Except Kindergarten - Year 2

Breakfast Kindergarten

(10.15 a.m. - 10.45 a.m.)

Year 1 - Year 6

(9.30 a.m. - 10.00 a.m.)

Year 7 - Year 11

(10.15 a.m. - 10.45 a.m.)

Lunch

Year 1 - Year 6

(12.15 a.m. - 12.45p.m.)

Year 7 - Year 11

(1.00 p.m. - 1.30 p.m.)



JUNE 2022 IGCSE RESULTS BY SYLLABUS

June 2022 IGCSE results by syllabus

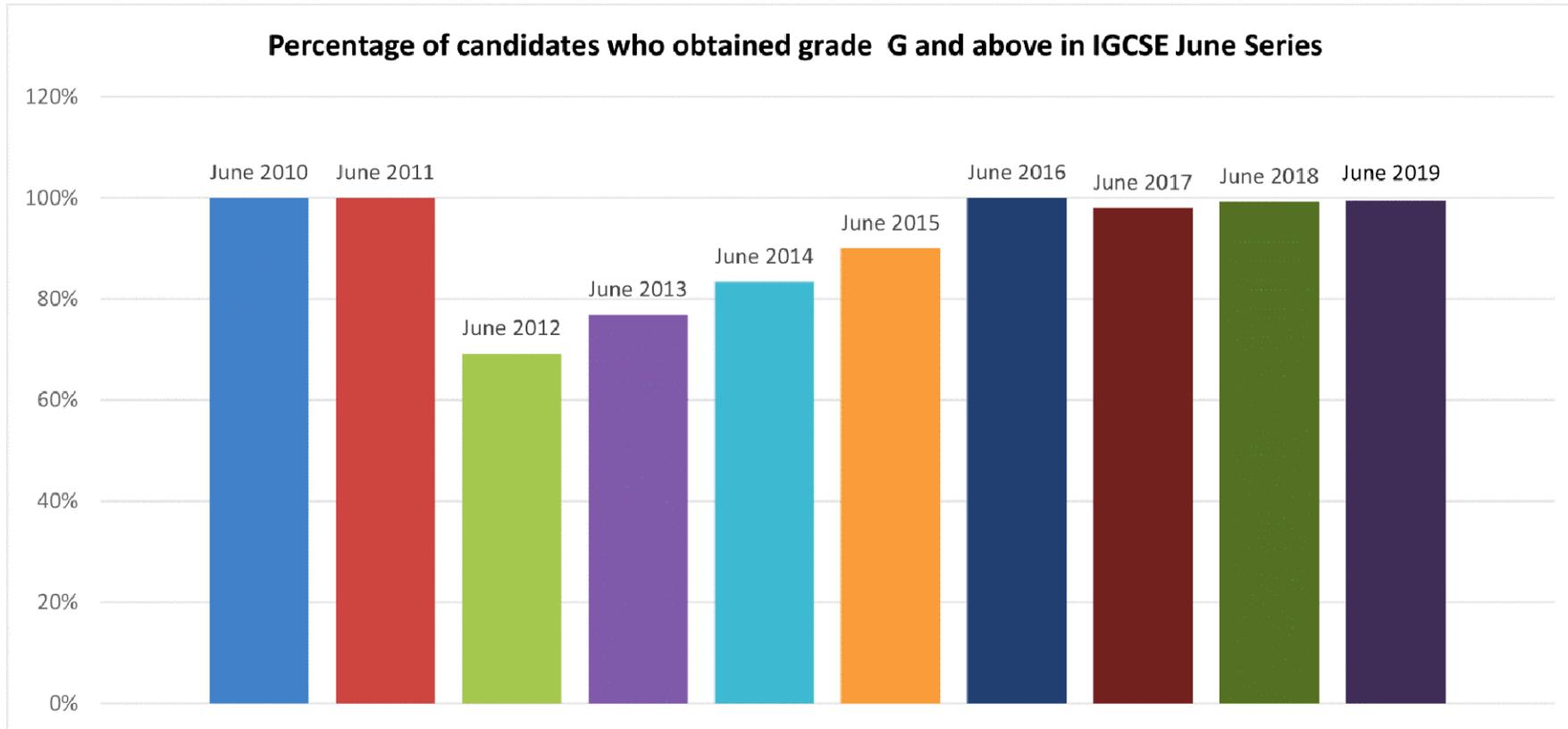
Syllabus	Syllabus name	A*	A	B	C	D	E	F	G	U	Number of Results Issued	Number of entries
0400	ART AND DESIGN	0	1	1	0	0	1	1	0	0	4	4
0417	INFORMATION AND COMMUNICATION TECHNOLOGY	2	3	4	1	0	0	0	0	0	10	10
0450	BUSINESS STUDIES	0	2	1	3	0	0	1	1	0	8	8
0452	ACCOUNTING	0	2	0	0	1	0	0	0	0	3	3
0455	ECONOMICS	1	2	4	1	2	0	0	0	0	10	10
0460	GEOGRAPHY	2	2	3	2	0	0	0	0	0	9	9
0470	HISTORY	0	1	0	0	0	0	0	0	0	1	1
0500	FIRST LANGUAGE ENGLISH (ORAL ENDORSEMENT)	1	2	6	7	0	2	1	0	0	19	19
0546	FOREIGN LANGUAGE MALAY	10	2	0	2	0	1	0	0	0	15	15
0547	FOREIGN LANGUAGE MANDARIN CHINESE	11	0	0	0	0	0	0	0	0	11	11
0580	MATHEMATICS (WITHOUT COURSEWORK)	7	2	1	8	0	0	1	0	0	19	19
0606	ADDITIONAL MATHEMATICS	2	0	4	0	0	0	0	0	0	6	6
0610	BIOLOGY	2	3	1	3	1	0	0	0	0	10	10
0620	CHEMISTRY	4	2	0	3	0	0	0	0	0	9	9
0625	PHYSICS	6	0	1	3	2	0	0	0	0	12	12
TOTAL NUMBER OF CANDIDATES		48	24	26	33	6	4	4	1	0	146	146
PERCENTAGE OF STUDENTS SCORING GRADE		32.9	16.4	17.8	22.6	4.1	2.7	2.7	0.8	0		

Exam Series	% students achieving A*	% students achieving A or above	% students achieving B or above	% students achieving C or above	% students achieving D or above	% students achieving E or above	% students achieving F or above	% students achieving G or above	% students ungraded
June 2022	32.9%	49.3%	67.1%	89.7%	93.8%	96.5%	99.2%	100%	0%
June 2021	43.3%	54.3%	62.2%	71.3%	79.2%	85.3%	92.0%	95.0%	5.0%
June 2020	21.1%	38.6%	58.7%	79.3%	88.1%	94.8%	97.9%	98.4%	1.6%

Updated on Thursday, 25.8.2022

IGCSE PERFORMANCE ANALYSIS GRAPH

June 2010	June 2011	June 2012	June 2013	June 2014	June 2015	June 2016	June 2017	June 2018	June 2019
100%	100%	69.20%	76.90%	83.33%	90.00%	100.00%	98.00%	99.20%	99.40%



Passing grade : G

Source: Results Broadsheet/MY115/IGCSE June 2010-2019

DESCRIPTION ON ACADEMIC PERFORMANCE

Over the last ten years, MIS has seen a consistent IGCSE academic results with a slight dip between 2012 to 2015. However, the upward performance trend was successfully maintained reaching its peak of 100% pass in 2016. This high level performance has been maintained ever since.

The percentages of distinction grades (A and A*) scored by our students since 2016 have also been commendable reaching the percentage of almost 50% in 2019. A few of our previous students such as Kuah Jia Chen (2018) won an international award for specific subjects, in his case Mandarin. Huan Hui Wen from the June 2019 examination series was amongst the top performers in the whole country.

Such performances are expected to be improved in future through various strategies namely: Electronic Teaching & Learning (eTnL); 'Blended' and 'Inquiry Learning' approaches to teaching and learning; extra support classes; personalised attention to students; and close monitoring of students' academic progress throughout their time at MIS.



TOP STUDENT IN IGCSE JUNE SERIES FROM 2011 TO 2022

YEAR	TOP STUDENT	ACHIEVEMENT
2011	Anish Das	7A*, 1A
2012	Tharika Dilushini Fernando	7A*
2013	Sharinia Kanagandran	6A*, 2A
2014	Lim Rui Hen	10A*
2015	Sharveena A/P Velan	8A*, 1A
2016	Zamir Rafiq Pereira	7A*, 2A
2017	Jasmine Ng Xuan	7A*, 3A
2018	Chua Sz Liou	6A, 2B, 1C
2019	Huan Hui Wen	8A*, 1A, 1B
2020	Dharveena Velan	7A*
2021	Goh Wyik Zcern	8A*, 1A
2022	Syaza Eliya Syafirah	9A*

CAMBRIDGE INTERNATIONAL EXAMINATION INSPECTION



Cambridge International Examinations
1 Hills Road Cambridge CB1 2EU, UK
t: +44 1223 553654 f: +44 1223 553658
e: info@cie.org.uk www.cie.org.uk

Head of Centre
MY115 - Melaka International School
Lot 363, Taman Siantan,
Kampung Lapan,
75200 Melaka
Malaysia

07 July 2015

Dear Head of Centre

Cambridge International Examinations Inspection Follow Up

I am pleased to write to confirm that your Centre was inspected on 18 May 2015 and was assessed as Completely Satisfactory by a Cambridge International Examinations' Inspector.

This rating was awarded as the security arrangements and conduct of exams at your Centre, as observed by our inspector during their visit, fully complied with Cambridge regulations.

Exam conduct inspections provide Cambridge with valuable feedback from Centres and are a key part of both our quality assurance measures and the ongoing support we provide to our many Centres worldwide.

On behalf of Cambridge International Examinations I would like to thank you for your co-operation with our inspector during their visit.

If you require any further assistance please contact us via info@cie.org.uk

Yours sincerely



Cristina Revuelta Santin
Operations Support Administrator

GRADING SYSTEM

Percentage (%)	Grades
90 to 100	A*
80 to 89	A
70 to 79	B
60 to 69	C
50 to 59	D
40 to 49	E
30 to 39	F
20 to 29	G

CO-CURRICULAR ACTIVITIES (MONDAY)

Basketball

Football

Girl Guides

MIS Choir

Robotics

Roller Blades

Tae Kwan Do

CO-CURRICULAR ACTIVITIES



WORLD SCHOLAR'S CUP COMPETITION 2022

Melaka International School continuously provides different avenues for students to excel academically. Six students from MIS brought pride to the country as they reaped awards from the Sydney Global Round of the World Scholar's Cup (WSC), an international academic tournament attracting students from all over the world.

The idea behind the World Scholar's Cup is to create something different than traditional academic competitions. It is not only a celebration of learning, but also a highly rewarding tournament. Moreover, the WSC is an enrichment opportunity to motivates students to demonstrate their existing strengths in additional to discovering new one.



MIS FACILITIES



Art & Design Room

Examination Room



ICT Laboratory



Auditorium

Geography Room



Library



Canteen

Gymnasium



Multi Purpose Hall



Dance Studio

History Room



Music Room



Laboratories
(Physics, Chemistry,
Biology)



MIS ANNUAL EVENTS

**Annual Sport
Day**

**Annual
Concert Day**

**Report Card
Day**

**Prize Giving
Day**

**Prom &
Graduation
Day**

**Traditional
Costume Day**



MIS ANNUAL EVENTS





MELAKA INTERNATIONAL SCHOOL EVENTS



CNY TRADITIONAL COSTUME DAY



CHRISTMAS TRADITIONAL COSTUME DAY



HARI RAYA TRADITIONAL COSTUME DAY



VALUE - ADDED ACTIVITIES



VALUE - ADDED ACTIVITIES



SCHOOL FEES STRUCTURE



FEES STRUCTURE	KINDERGARTEN	PRIMARY		SECONDARY		
	Early Years	Year 1 - 3	Year 4 - 6	Year 7 - 8	Year 9 - 10	Year 11
APPLICATION FEE (one time non-refundable payment)	600	800	800	800	800	800
ENROLMENT FEE (one time non-refundable payment to secure a place after received an offer letter by the school)	1,500	4,000	4,000	4,000	4,000	4,000
DEPOSIT (one time refundable payment with a 4-week written withdrawal notice)	3,858	4,844	5,802	6,266	8,945	11,180
MISCELLANEOUS FEE (annually, non-refundable)	1,200	1,200	1,200	1,200	1,200	1,200
STUDENT INSURANCE (annually, non-refundable)	10	10	10	10	10	10
TERMLY SCHOOL FEE (payable every 4 months; before the start of each term)	3,858	4,844	5,802	6,266	8,945	11,180
ANNUAL SCHOOL FEE (x 3 terms)	11,574	14,532	17,406	18,798	26,835	33,540
**5% discount	(579)	(727)	(870)	(940)	(1,342)	(1,677)
(payable before the start of each academic year)	10,995	13,805	16,536	17,858	25,493	31,863

FIRST TIME ENROLMENT

TERMLY MODE	11,026	15,698	17,614	18,542	23,900	28,370
ANNUAL MODE	18,163	24,659	28,348	30,134	40,448	49,053

*currency: Ringgit Malaysia (RM)

Please note:

- One (1) term equals 4 months; One (1) academic year equals three (3) terms.
- All fees due must be paid 7 days prior to the commencement of the year/term.
- All fees **DO NOT INCLUDE** student visa processing and other fees, text books and associated study materials, uniforms, transportation, educational trip, CCAs, Prom & Graduation, external examination fees or meals.
- The school reserves the right to revise the fees as deemed necessary by giving one term notice in advance.
- Enrolment Fees for Kindergarten (KG) must be topped up as a student progresses to Year 1.

Deposit:

- The difference in the deposit must be topped up as a student progresses through the school years to consistently reflect an equivalent of one term's fees.
- Any withdrawal requires a minimum of ONE MONTH'S NOTICE to MIS (excluding school holidays), during schooling days in that term.
The deposit is deemed to be non-refundable if insufficient notice is given to MIS.

Payment mode:

- Cash
- Cheque - payable to LONG TERM FOCUS SDN BHD
- Credit Card/Debit card
- Online transfer (kindly contact the office for banking details)

Sibling Discount: RM500 per sibling. Applicable to school fees only upon enrolment.

SCHOOL FEES – A-LEVELS (SCIENCES)



A-LEVELS FEE STRUCTURE

FEE STRUCTURE	SCIENCES (5 Semesters – 20 months)		
	3 A-Levels	3 A+ 1 AS-Level	4 A-Levels
Application Fee One time non-refundable payment.	RM 800	RM 800	RM 800
Enrolment Fee One time non-refundable payment to secure a place after received an Offer Letter by the school.	RM 4,000	RM 4,000	RM 4,000
Deposit One time refundable payment with a 4-week written withdrawal notice.	RM 6,200	RM 6,200	RM 6,200
Tuition Payable before the start of the semester.	RM 29,040 (RM 5,808 per semester)	RM 33,880 (RM 6,776 per semester)	RM 38,720 (RM 7,744 per semester)
Miscellaneous Fee One time non-refundable payment.	RM 1,200	RM 1,200	RM 1,200
Insurance One time non-refundable payment.	RM 20	RM 20	RM 20
Laboratory Fee RM 300 per Sciences subject / semester.	RM 4,500	RM 4,500	RM 4,500
TOTAL	RM 45,760	RM 50,600	RM 55,440

- If only two Science subjects, Laboratory Fee is RM 3,000.
- If one Science subject as AS-Level, Laboratory Fee is RM 900.

SCHOOL FEES – A-LEVELS (ART / LEGAL)



A-LEVELS FEE STRUCTURE

FEE STRUCTURE	ART / LEGAL (5 Semesters – 20 months)		
	3 A-Levels	3 A + 1 AS-Level	4 A-Levels
Application Fee One time non-refundable payment.	RM 800	RM 800	RM 800
Enrolment Fee One time non-refundable payment to secure a place after received an Offer Letter by the school.	RM 4,000	RM 4,000	RM 4,000
Deposit One time refundable payment with a 4-week written withdrawal notice.	RM 6,200	RM 6,200	RM 6,200
Tuition Payable before the start of the semester.	RM 29,040 (RM 5,808 per semester)	RM 33,880 (RM 6,776 per semester)	RM 38,720 (RM 7,744 per semester)
Miscellaneous Fee One time non-refundable payment.	RM 1,200	RM 1,200	RM 1,200
Insurance One time non-refundable payment.	RM 20	RM 20	RM 20
TOTAL	RM 41,260	RM 46, 100	RM 50,940

FOR THE APPLICATION OF INTERNATIONAL STUDENT

STEP 1:

Administering the entrance procedures and produce admission result within five (5) working days.

STEP 2:

Letter of offer within two (2) days after confirmation of enrolment.

STEP 3:

Process of application from the Ministry of Education within three (3) months.

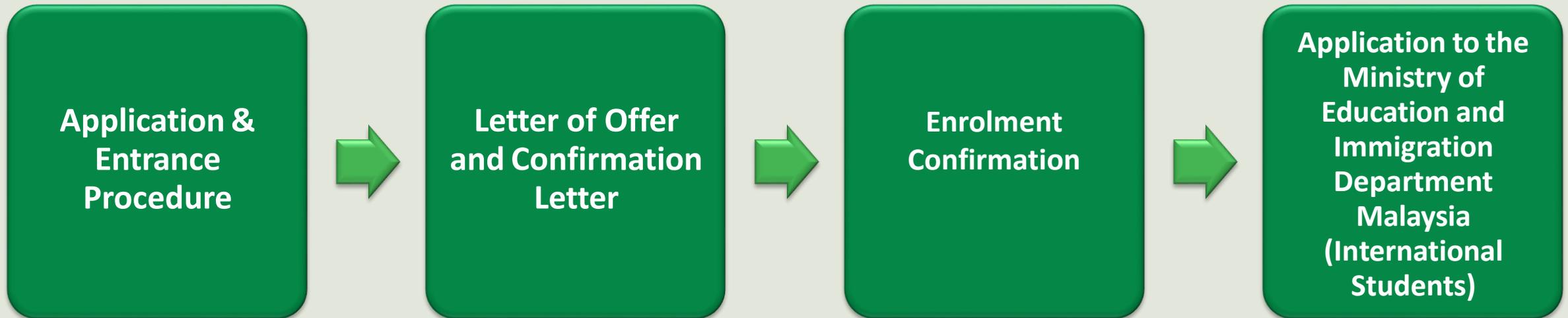
STEP 4:

Process of student pass (Immigration Department) within one (1) month.



ADMISSION PROCEDURE

We place great emphasis in academic excellence and we offer places to students whom we believe will be sufficiently able to access curriculum at MIS.



APPLICATION & ENTRANCE PROCEDURE

Kindergarten to Primary 2

The Head of Primary will meet your child and have an informal conversation with him or her.

Primary 3 to 6

We will look at previous school reports and examination results. The Entrance Assessment covers English and Mathematics and the child will have informal conversation with the Head of Primary. They take approximately 2 hours to complete and it will be conducted at the Admission Office.

Secondary 7 to 11

We will look at previous school reports and examination results. The Entrance Assessment covers English and Mathematics and the child will have informal conversation with the Head of Secondary. They take approximately 2 hours to complete and it will be conducted at the Admission Office.

A-level

SPM / IGCSE / O-level / Equivalent – Pass with a minimum of 5 credits including English.



APPLICATION DOCUMENTS (MALAYSIAN STUDENT)

Malaysian Student

- ❖ A completed Application Form
- ❖ Student's health record / immunisation (Please bring a complete record)
- ❖ A copy of the student's Birth Certificate, MyKid / MyKad
- ❖ A copy of parents' MyKad (for Malaysian Applicant)
- ❖ A copy of student's Passport, Parents' Passports
- ❖ A copy of parents' Marriage Certificate
- ❖ 2 copies of recent passport size photographs
- ❖ A copy of most recent full school report and examination results from the past 12 months
- ❖ School Leaving Certificate from the previous school upon acceptance by MIS.



APPLICATION DOCUMENTS (INTERNATIONAL STUDENT)

International Student

- ❖ A completed Application Form
- ❖ Student's health record / immunization (Please bring a complete record)
- ❖ A copy of the student's Birth Certificate (Certified by Embassy)
- ❖ A copy of student's Passport, Parents' Passports (all pages)
- ❖ A copy of parents' Marriage Certificate (Certified by Embassy)
- ❖ Letter of Custody (Certified by Embassy) – Single Parent
- ❖ 2 copies of recent passport size photographs
- ❖ School Leaving Certificate from the previous school upon acceptance by MIS.
- ❖ A copy of most recent full school report and examination results from the past 12 months

LETTER OF OFFER

Once the assessment is complete, we will consult the respective Head of Department to discuss and decide on your child's enrolment.

The outcome of the assessment will be one of the following:

- ❖ Letter of Offer to parents to confirm the acceptance.
- ❖ Parents need to acknowledge the Letter of Offer before our Student Liaison can issue a Confirmation Letter for placement in MIS.



ENROLMENT CONFIRMATION

A formal offer will be sent to you via email including the invoice or a telephone call from the Admission Office. The following payments are expected at this point:

- ❖ Application Fee
- ❖ Enrolment Fee
- ❖ School Term Fee
- ❖ Deposit
- ❖ Miscellaneous
- ❖ Insurance

Students are admitted once we complete the following:

- ❖ Satisfactory performance of the Entrance Assessment, including the current school reference
- ❖ Confirmation of offer and acceptance by parents
- ❖ All payments of non-refundable admission fee and refundable deposit on or before stated deadline
- ❖ Student Pass has been endorsed (International Students)



APPLICATION DOCUMENTS FOR MOE & STUDENT PASS (INTERNATIONAL STUDENT)

An approval from the Ministry of Education (MOE), which will be applied by the Admission Office is required before you can proceed with the application for a Student Pass.

For student pass application

- ❖ Letter of Approval from the Ministry of Education Malaysia (applied by the Admission Office)
- ❖ Bank Statement (latest month with min balance of RM5000.00)
- ❖ Photocopy of credit card
- ❖ Medical Insurance
- ❖ Family Register (Certified by Embassy)



APPLICATION FEES FOR MOE & STUDENT PASS

The following charges are applicable for the application:

- ❖ Processing Fee to get approval from the Ministry of Education RM160.00
- ❖ Processing Fee for Student Pass/ Guardian Visa, if it is done by the School RM250.00 each and Government Stamp Duty of RM10.00 each.
- ❖ The security bond charges for Student Pass will be based on the country of origin.

** Conversion from eTnL to face-to-face class is subject to MOE's approval, failing which the eTnL shall deemed to be continued.*



APPLICATION FOR ADMISSION FORM



APPLICATION FOR ADMISSION

Please complete the enclosed application form and forward to:
550G, K.B.III, Jalan Siantan 1/3, Taman Siantan, 75200 Melaka
☎ +606-336 8781 📠 +606-336 8789

PERSONAL DETAILS

Name of the Student (Lastname Family Name)

Gender Male Female Age Date of Birth

Place of Birth (CITY) (STATE) (COUNTRY)

Passport Number Date of Expiry (DD/MM/YY)

My Kad Number Nationality

Photo

Name & address of school(s) last attended (Please include transcript and / or report card of the school attended)

Name of the School	Address	Curriculum	Language of Instruction

Dates of Attendance (Date enrolled) (Date withdrawn)

FAMILY DETAILS

Name of Father Passport/MyKad Number

Spoken Language (Home) Email Nationality

Name of Mother Passport/MyKad Number

Spoken Language (Home) Email Nationality

Home Address

Permanent Address

Tel Number (office) (house) (Mobile)



CONTACT US

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